

Parents for Kingsclear Meeting September 19, 2016 Minutes

In attendance: Judith Sherwood-Lane, Angela Kelly, Krista Morency, Christina Alders, Megan Hamlyn, Jennifer Sutherland-Green, Darcy Mazerall, Christina Crouse, Pamela Kitchen, and Megan Watson.
Absent: Lisa Pollock and Tarra Patriquin.

Meeting started at 7:40pm.

A financial update was presented at this meeting by Krista Morency. A total of \$5424.18 was raised by the P4K fundraising events in 2015/2016 school year. The following is the breakdown of the proceeds by event(s) with any expenses already deducted:

- WestJet Raffle - \$1587.49
- Donations - \$500.00
- Family Movie Nights (5) – \$837.73 (drop off movie night \$304.63)
- Halloween Fun Day - \$831.96
- Christmas Raffle Basket - \$268.00
- Spring Celebration Tickets - \$890.00
- Spring Celebration Chinese Auction - \$509.00

The P4K also provided \$2318.30 in financial support to the school for the following items:

- Grade 5 Celebration - \$353.80
- Grade 5 Celebration Clothing - \$95.00
- KCS Christmas Dinner (partnership with the Rotary Club) - \$371.24
- Christmas Concert Risers & Bus - \$420.00
- Scavenger Hunt Prizes - \$323.37
- Spring Celebration Risers & Bus - \$494.97
- KCS Family Cornboil (September 2016) - \$259.92

The P4K has a current balance of \$5862.80. The \$5424.18 raised during the 2015/2016 school year was dedicated to improve/expand technology centers in each of the classrooms. Principal Sherwood-Lane updated on the status of the purchase of the netbooks or iPads. The network capacity of the school was improved over the summer. She will work with the District technician and Pamela Kitchen to order the appropriate technology for the classrooms as soon as possible.

Principal Sherwood-Lane advised that the P4K should include a disclaimer on any fundraiser documentation of what any surplus funds would be used for within the school.

School Priorities

Principal Sherwood-Lane will meet with the KCS staff to identify their needs for P4K 2016/2017 fundraising efforts. She will present a list for discussion at the next meeting.

WestJet Raffle

The application has been submitted by KCS parent and Tiffany Rozee and a reply has not yet been received.

Family Movie Night

The committee would like to continue this event. Principal Sherwood-Lane will look into what the licencing costs are “for profit” events compared to “not-for profit” events. The possibility of offering a free movie was discussed, should the licencing fee be reasonable. Jennifer Sutherland-Green will explore whether charging money for pizza/popcorn/water would violate a not-for profit licencing agreement.

Potential movie dates include November 4th, 2016 and December 2nd, 2016. Jennifer Sutherland-Green will follow-up with the school regarding the licencing and dates.

Glow Stick Zumba

Glow Stick Zumba was presented as a potential KCS family activity. The fundraising opportunity would be to sell WestJet tickets, popcorn, and drink. Christina Alders and Krista Morency will follow-up with a Zumba instructor.

Halloween Fun Day

The committee would like to continue this event. Christina Alders and Darcy Mazerall will be the co-chairs. A tentative date of October 22nd from 2-4pm was discussed. *(After the meeting the Halloween Fun Day date/time was changed to October 29th, 2016 from 2-4pm.)*

The following committee members will organize supplies for the following games:

- Haunted Classroom – Darcy Mazerall
- Face Painting – Darcy Mazerall
- Pumpkin Bowling – Christina Alders
- Witch Hat Ring Toss – Tarra Patriquin
- Pin the Bow on the Skeleton – Lisa Pollock
- Pumpkin Golf – Lisa Kinney
- Vampire Bites – (any volunteers??) (Christina Alders to ask Lisa Kinney how this went last year)
- Touch and Feel – Krista Morency
- Monster Mitts – Christina Crouse
- Pumpkin Bean Bag Toss or another game - (any volunteers??)

The above noted games will be organized by the respective committee member. That includes identifying and arranging for all necessary supplies (either donated or paid by P4K). Any supplies that are needed that a committee member is unable to get donated please provide a receipt to Christina Alders for reimbursement from the P4K.

Volunteers: All committee members will attempt to identify 2-4 volunteers for their station and/or others. Krista Morency will approach the grade 6 KCS alumni for volunteers.

Christina Alders will prepare a poster to be given to the school. It can be put on the website, sent home with students, and given out at Kindergarten registration for pre-K students.

Survivor Challenge: Krista Morency will ask Heather Cameron about the Survivor Challenge.

Decorating: Tentative decorating will take place on Friday, October 21st from 4-7pm. Volunteers will be asked to bring any decorations that they can spare at this time. *(After the meeting the Halloween Fun Day date/time for decorating was changed to October 28th, 2016 from 4-7pm.)*

Set-up: There was congestion in the hallways last year. Christina Alders will ask Principal Sherwood-Lane if the Resource and Music rooms could also be used for activities (she had to leave prior to the end of the meeting). If so, the following is a tentative layout:

- Welcome Desk – downstairs hallway
- Multipurpose Room – Pumpkin Bowling, Pumpkin Golf, Pin the Bow on the Skeleton, Witch Hat Ring Toss, Bean Bag Toss, Vampire Bites
- Resource Room – Touch and Feel, Face Painting
- Music Room – Haunted Classroom
- Library – Monster Mitts

Prizes: If anyone has any suggestions or know any businesses that could be approached for a prize please advise.

Christina Crouse will ask a couple of members of the Upper Kingsclear Fire Department to be available for First Aid.

A meeting specific to the Halloween Fun Day may need to be planned prior to the next set meeting date. If so, Christina Alders will email out a meeting date/time.

KCS Christmas Dinner

The committee would like to continue this event. Krista Morency will ask Lisa Pollock to contact the Rotary Club to see if they are interested to partner again for this event.

Next Meeting: October 24th at 7pm

Prepared by Christina Alders
2016-09-20